



TOWN OF UPTON, MASSACHUSETTS

BOARD OF SELECTMEN

Dept. of Public Works Summer Laborer – Full-Time (2 vacancies)

The Town of Upton seeks to fill the temporary full-time position (40 hours/week) - **Department of Public Works Summer Laborer**.

Statement of Duties: The PFC Laborer is responsible for conducting manual work in construction, maintenance and repair for this department. This position will be generally assigned to the Highway division to mow grass, trim shrubs, rake and seed grassed areas. Work includes assisting with a variety of DPW projects, performing manual work in the construction and maintenance of roads and sidewalks, paints traffic markings, cut/trim trees and brush. Unloads loads and moves materials, equipment and supplies and may assist in storing inventory. Performs related duties as the situation dictates, and assists other DPW divisions when assigned.

Minimum Qualifications: Requires a High School Diploma or G.E.D. with 2 – 3 months of related experience. A valid Massachusetts Class D Motor Vehicle Operator's license is required.

Work Schedule: The position requires 40 hours/week 7:00 AM – 3:30 PM Monday through Friday. Salary: \$10.00/hour.

Completed application and resume must be returned to the Board of Selectmen's office (Personnel Coordinator) by 4:00 PM on Thursday, May 19, 2016 either by email to: shakala@uptonma.gov or by mail: Board of Selectmen, 1 Main Street, Box 1, Upton, MA 01568. Applications and the job description are available on the Town's website: www.uptonma.gov under "Employment".

The Town of Upton is an Equal Opportunity Employer.

BOARD OF SELECTMEN
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Robert J. Fleming
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